

MEMORANDUM FOR [REDACTED]
[REDACTED]

Per our conversation today attached are examples of memos announcing SIG meetings (A_1 , A_2 , A_3); of a memo forwarding material (B); of memos recording results (C_1 , C_2). As you can see they vary considerably. I am the CIA contact for SIGs, Cabinet meetings, NSC meetings, but not for IGs. I've also included a copy of NSDD 2 -- still in draft.

[REDACTED]
Executive Secretary

Date 5 June 1981

FORM 5-75 101 USE PREVIOUS EDITIONS

STAT
25X1

STAT

STAT

DEPARTMENT OF STATE

Washington, D.C. 20520

(A)

March 11, 1981

~~SECRET~~

TO: Participants of SIG/Libya
 FROM: L. Paul Bremer, III
 Executive Secretary
 SUBJECT: Senior Interdepartmental Group
 on Libya

Deputy Secretary Clark has asked Under Secretary Stoessel to chair a Senior Interdepartmental Group on Libya.

The Interdepartmental Group Study Memorandum, which reports broad interagency consensus, is attached.

Libya will be a SIG agenda item in the week of March 16. Ambassador Stoessel's staff will contact your office to fix a date and time.

Attachment

Libya: Future U.S. Policy

DISTRIBUTION

DOE - Mr. Reiser
 DOD - Mr. Ikle
 ✓ CIA - Admiral Inman
 NSC - Mr. Allen
 JCS - General Pustay
 VP OFFICE - Mrs. Dyke

~~SECRET~~

RDS-1-2-3-4, 3/11/01

B-223B

DEPARTMENT OF STATE
Washington, D.C. 20520

81-7254

A₂

May 12, 1981

SECRET
MEMORANDUM

FOR : See Distribution

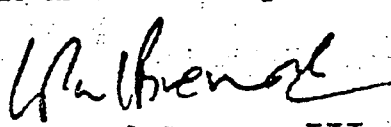
SUBJECT: SIG Meeting on SALT

This is to confirm that there will be a meeting of the Senior Interdepartmental Group on Thursday, May 14 from 2:30 to 4 p.m. in Room 7416 in the Department of State to consider near-term SALT issues. We ask that attendance be limited to Principal plus one.

Attached, as a basis for SIG discussion, is a suggested general approach to these issues developed at the meeting of the SALT Interdepartmental Group on May 11 and reviewed in an IG Working Group meeting on May 12.

The following analytical papers support the IG approach and are available in your agency:

- (1) Near-Term Policy on Observance of SALT Agreements (Section VI.A of IG study).
- (2) Soviet Compliance Issues (Section VI.B of IG study).
- (3) Soviet Compliance Matrix.
- (4) DoD one-page summary of near-term effects of SALT observance on US programs.
- (5) Options for possible elaboration on 1978 Agreed Statement on concurrent testing of SAM and ABM components.


L. Paul Bremer III
Executive Secretary

DISTRIBUTION

Office of the Vice President - Nancy Bearg Dyke
ACDA - Robert Grey
CIA -
JCS - LTG. John Pustay
NSC - Richard Allen
OSD - Jay Rixse

25X1

SECRET

B-22BB

Executive Registry

81-7255

A₅

DRAFT FOR (SEE DISTRIBUTION)

SUBJECT: Senior Interagency Group Meeting on Enhanced Radiation Weapons

The attached draft is to be discussed at the 13 May SIG on ERW (Pentagon, Room 3E 928, 10:00-11:00). Distribution of this paper should be kept to a minimum and limited to those with an absolute need-to-know.


J. H. Rixse
The Special AssistantAttachment
a/sDISTRIBUTION

Vice President's Office
State
NSC
CIA
DoE
ACDA
CJCS

SECRET



Washington, D.C. 20505

Executive Registry

81-1037

DIST:P
C
S/P
FM
EUR
S/S
S/S-I:SECRET

April 20, 1981

(B)

MEMORANDUM

TO: See Distribution

SUBJECT: Discussion Paper on Timing of Initiation of
TNF Arms Control Talks

Attached is a discussion paper on timing of initiation of TNF Arms Control Talks with the Soviets, for discussion at a Senior Interagency Group, to be chaired by Under Secretary Stoessel on Wednesday, April 22 at 2:15 p.m. in Room 7516.

Please inform Linda Dunn (x28448) regarding your attendees at this meeting.

L. Paul Bremer

Executive Secretary

Attachment:

COPIES TO: NSC - Ms. Colson (via LDX)
CIA - Mr. Gates (via LDX)
ACDA - Mr. Malone
VP'S OFFICE - Ms. Dyke (via LDX)
DOD - Mr. Rixse (via LDX)
JCS - Brig. General Granger (via LDX)

SECRET
GDS 4/21/87

B-223B

Washington, D.C. 20520

SECRET

May 15, 1981

Executive Registry

81-7259/1

(C)

FOR: See Distribution

SUBJECT: May 15 SIG Meeting on SALT/SCC

The Senior Interdepartmental Group met under the Chairmanship of Under Secretary Stoessel to review issues in preparation for an NSC meeting prior to the May 27 SCC meeting in Geneva.

It was the sense of the SIG that the issues as presented and discussion paper were an adequate basis for NSC review. A shortened and precise NSC paper will be circulated by the Department of State no later than COB Monday, May 18. (ER 81-1254)

John H. Kelly
L. Paul Bremer, III
for Executive Secretary

DISTRIBUTION-(via LDX)

Office of the Vice President - Nancy Bearg Dyke

ACDA - Robert Gray

CIA - [redacted]

JCS - Admiral Paddock/Admiral Austin

NSC - Richard Allen

OSD - Jay Rixse

OMB - Mr. Schneider

25X1

SECRET

RDS-3 5/15/01

B.223

THE DEPUTY SECRETARY OF STATE
WASHINGTON

(C)

Executive Registry

81-4314

SECRET/SENSITIVE

May 26, 1981

DIST:

S
D
P
C
S/P
PM
ARA
S/S
S/S-I

TO: SIG Participants (see list below)
FROM: Judge William P. Clark *wpc*
SUBJECT: Summary of Conclusions: Senior Intergovernmental Meeting on Cuba, May 26, 1981

The SIG met on May 26 to consider an initial approach for dealing with Cuba. The participants agreed on the following points:

1. Over the past few months Cuba has been off balance and on the defensive. We need to bring into play some concrete actions to maintain this momentum. The U.S. should implement or begin planning now measures to be taken over the next six months to lay the groundwork for future actions we may wish to take after a full review of our Cuba policy has been completed.
2. Initial steps need to be carefully calibrated to underline our resolve to deal firmly with Castro without drawing undue attention to the Cuba issue or provoking bold Cuban retaliatory actions until we are prepared to block or counter them.
3. State will proceed with measures to bring economic and diplomatic pressure to bear on Cuba and publicize Cuba's international activities.
4. DOD will take the lead in staffing out the military readiness measures.
5. CIA will staff out proposals for upgrading our intelligence collection capabilities with respect to Cuba.
6. NSC will send State its proposal to set up a Radio Free Cuba, which State will begin staffing out.
7. State and Justice, with DOD and Coast Guard participation, will proceed with planning already well underway to prevent a repetition of the 1980 Mariel boatlift.

SECRET/SENSITIVE

RDS-3, 5/26/01 (Clark, William P.)

B-223B

SECRET/SENSITIVE

- 2 -

8. State will begin staffing out a proposal for a private demarche to Cuba on the return of hardened criminals and other undesirables.

9. During this initial period, our public and private posture toward Cuba should be guided by several general rules:

- make no positive reference to normalization, even as a distant goal;
- keep direct contacts at a minimum, communicating publicly rather than privately whenever possible, and pursuing talks only on issues that the U.S., not Cuba, has an important interest in discussing; and
- when we use threats, leave no doubt that we will respond, but avoid being too specific.

Participants:

State: Deputy Secretary William Clark (Chairman)

ARA - Tom Enders

C - Bud McFarlane

S/P - Paul Wolfowitz

ARA - Myles Frechette (notetaker)

DOD: Deputy Secretary Frank Carlucci

Under Secretary for Policy Fred Ikle

NSC: Admiral Nance

Roger Fontaine

JCS: General Pustay

CIA: Admiral Bobby Inmann

OVP: Ms. Nancy Bearg Dyke

SECRET/SENSITIVE

25X1

*still a draft
6/5/81*

**NATIONAL SECURITY DECISION
DIRECTIVE NUMBER 2**

April 24, 1981

NATIONAL SECURITY COUNCIL STRUCTURE

I. National Security Council

General

The National Security Council (NSC) shall be the principal forum for consideration of national security policy issues requiring Presidential decision.

The functions and responsibilities of the NSC shall be as set forth in the National Security Act of 1947, as amended, except as further specified in this Directive.

The NSC shall meet regularly. Those heads of Departments and Agencies who are not regular members shall participate as appropriate, when matters affecting their Departments or Agencies are considered.

**Special Activities, Sensitive Foreign
Intelligence Collection Operations,
Sensitive Counterintelligence Activities**

The NSC shall consider all proposed special activities, and those foreign intelligence collection operations and counter-intelligence activities, including activities to counter international terrorism, that require NSC review under standards established by the NSC. When meeting for these purposes, the NSC shall include the Attorney General; the Assistant to the President for National Security Affairs; the Chairman of the Joint Chiefs of Staff; the Director of Central Intelligence; the Director of the Federal Bureau of Investigation; and the Director of the National Security Agency.

Assistant to the President for National
Security Affairs

The Assistant to the President for National Security Affairs, in consultation with the members of the NSC, shall be responsible for determining and publishing the agenda and ensuring that the necessary papers are prepared and provided to the members or their designated staff members as far in advance of the meeting at which they will be discussed as possible. Decision papers shall be approved by the President and shall be disseminated by the Assistant to the President for National Security Affairs.

II. NSC Responsibilities of the Secretary of State

The Secretary of State is my principal foreign policy advisor. As such, he is responsible for the formulation of foreign policy and for the execution of approved policy.

I have assigned to the Secretary of State authority and responsibility, to the extent permitted by law, for the overall direction, coordination, and supervision of the interdepartmental activities incident to foreign policy formulation, and the activities of Executive Departments and Agencies of the United States overseas. Such activities do not include those of United States military forces operating in the field under the command of a United States area military commander, and such other military activities as I elect, as Commander-in-Chief, to conduct exclusively through military or other channels. Activities that are internal to the execution and administration of the approved programs of a single department or agency and which are not of such nature as to affect significantly the overall US overseas program in a country or region are not considered to be activities covered within the meaning of this Directive.

The Secretary of State is responsible for preparation of those papers addressing matters affecting the foreign policy and foreign relations of the United States for consideration by the NSC.

III. NSC Responsibilities of the Secretary of Defense

The Secretary of Defense is my principal defense policy advisor. As such, he is responsible for the formulation of general defense policy, policy related to all matters of direct and primary concern to the Department of Defense, and for the execution of approved policy. The Joint Chiefs of Staff are the principal military advisors to me, the Secretary of Defense, and the NSC.

I have assigned to the Secretary of Defense authority and responsibility, to the extent permitted by law, for the overall direction, coordination, and supervision of the interdepartmental activities relevant to defense policy formulation.

The Secretary of Defense is responsible for preparation of those papers addressing matters affecting the defense policy of the United States for consideration by the NSC.

IV. NSC Responsibilities of the Director of Central Intelligence

The Director of Central Intelligence is my principal advisor on national foreign intelligence matters, responsible for the formulation of policy and proposals relating to such matters, as set forth in relevant Executive Orders. I have assigned to the Director of Central Intelligence authority and responsibility, to the extent permitted by law and Executive Order, for the overall direction and coordination of interdepartmental activities incident to such matters.

The Director of Central Intelligence is responsible for the preparation of papers addressing matters affecting the national foreign intelligence activities of the United States for consideration by the NSC.

V. Interagency Groups

To assist the NSC at large and its individual members in fulfilling their responsibilities, interagency groups are established as described herein. The focus of these interagency

groups is to establish policy objectives, develop policy options, make appropriate recommendations, consider the implications of agency programs for foreign policy or overall national security policy, and undertake such other activities as may be assigned by the NSC.

A. The Senior Interagency Group -- Foreign Policy
(SIG-FP)

To advise and assist the NSC in exercising its authority and discharging its responsibility for foreign policy and foreign affairs matters, the SIG-FP is established. The SIG-FP shall be composed of the The Director of Central Intelligence; the Assistant to the President for National Security Affairs; the Deputy Secretary of State (Chairman); the Deputy Secretary of Defense or Under Secretary of Defense for Policy; and the Chairman, Joint Chiefs of Staff. Representatives of other Departments and Agencies with responsibility for specific matters to be considered will attend on invitation by the Chairman.

The SIG-FP will:

1. Ensure that important foreign policy issues requiring interagency attention receive full, prompt, and systematic consideration;
2. Deal with interdepartmental matters raised by any member or referred to it by subordinate interagency groups, or, if such matters require higher-level consideration, report them to the Secretary of State for decision or referral to the NSC;
3. Assure a proper selectivity of the foreign policy/foreign affairs areas and issues to which the United States applies its efforts;
4. Monitor the execution of approved policies and decisions; and
5. Evaluate the adequacy and effectiveness of interdepartmental overseas programs and activities.

A permanent secretariat, composed of personnel of the State Department augmented as necessary by personnel provided in response to the Chairman's request by the Departments and Agencies represented on the SIG-FP, shall be established.

(SIG-I)

To advise and assist the NSC in discharging its authority and responsibility for defense policy and defense matters, the SIG-DP is established. The SIG-DP shall consist of the The Director of Central Intelligence; the Assistant to the President for National Security Affairs; the Deputy or an Under Secretary of State; the Deputy Secretary of Defense (Chairman); and the Chairman, Joint Chiefs of Staff. Representatives of other Departments and Agencies with specific matters to be considered will attend on invitation by the Chairman.

The SIG-DP will:

1. Ensure that important defense policy issues requiring interagency attention receive full, prompt, and systematic consideration,
2. Deal with interdepartmental matters raised by any member or referred to it by subordinate inter-agency groups, or if such matters require higher-level consideration, report them to the Secretary of Defense for decision or referral to the NSC; and
3. Monitor the execution of approved policies and decisions.

A permanent secretariat composed of personnel of the Department of Defense augmented as necessary by personnel provided in response to the Chairman's request by the Department and Agencies represented on the SIG-DP, shall be established.

C. The Senior Interagency Group -- Intelligence (SIG-I)

To advise and assist the NSC in discharging its authority and responsibility for intelligence policy and intelligence matters, the SIG-I is established. The SIG-I shall consist of the Director of Central Intelligence (Chairman); the Assistant to the President for National Security Affairs; the Deputy Secretary of State; the Deputy Secretary of Defense; the Deputy Attorney General; the Director of the Federal Bureau of Investigation; the Chairman, Joint Chiefs of Staff; and the Director of the National Security Agency. Representatives of other Departments and Agencies with responsibility for specific matters to be considered will attend on invitation by the Chairman.

(1) Ensure that important intelligence policy issues requiring interagency attention receive full, prompt, and systematic consideration,

(2) Deal with interdepartmental matters raised by any member or referred to it by subordinate interagency groups, or if such matters require higher-level consideration, report them to the Assistant to the President for National Security Affairs for decision by the NSC; and

(3) Monitor the execution of approved policies and decisions.

A permanent secretariat composed of personnel of the Central Intelligence Agency, augmented as necessary by personnel provided in response to the Chairman's request by the Departments and Agencies represented on the SIG-I, shall be established to support the SIG-I.

D. Regional and Functional Interagency Groups

To assist the SIG-FP, Interdepartmental Groups (IGs) shall be established by the Secretary of State for each geographic region corresponding to the jurisdiction of the geographic bureaus in the Department of State, for Political-Military Affairs, and for International Economic Affairs. Each IG shall comprise the Director of Central Intelligence; the Assistant to the President for National Security Affairs; the Chairman, Joint Chiefs of Staff; the appropriate Assistant Secretary of State (Chairman) and a designated representative of the Secretary of Defense. Representatives of other Departments and Agencies with responsibility for specific matters to be considered will attend on invitation by the Chairman. The IG for International Economic Affairs will, in addition to the above membership, include representatives of the Secretary of Treasury, the Secretary of Commerce, and the U.S. Trade Representative.

The Assistant Secretaries of State, in their capacities as Chairmen of the IGs, will assure the adequacy of United States policy in the areas of their responsibility and of the plans, programs, resources, and performance for implementing

The Regional IGs also shall prepare contingency plans pertaining to potential crises in their respective areas of responsibility. Contingency planning will be conducted under the direction of and in coordination with the Chairman of the Political-Military IG.

To deal with specific contingencies, the IGs will establish full-time working groups which will provide support to the crisis management operations of the NSC. These groups will reflect the institutional membership of the parent body, together with such additional members as may be required to respond to the contingency with the full weight of available expertise.

To assist the SIG-DP, IGs shall be established by the Secretary of Defense to consider interdepartmental activities of direct and primary concern to the Department of Defense and defense policy.

To assist the SIG-I, IG's shall be established by the SIG-I to consider intelligence policy issues. Each IG shall consist of representatives of the SIG-I members and, upon invitation of the IG chairman, representatives of other Departments and Agencies with responsibility for specific matters to be considered. A representative of the Director of Central Intelligence shall chair IG's dealing with national foreign intelligence matters. A representative of the Director of the Federal Bureau of Investigation shall chair IG's dealing with counterintelligence, except for international terrorism. A representative of the Secretary of State shall chair IG's dealing with international terrorism abroad, while a representative of the Attorney General shall chair IG's dealing with international terrorism in the U.S. The chairmanship of IG's dealing with other types of matters shall be determined by the SIG-I when such additional IG's are formed.

As deemed necessary to deal with specific operational proposals, the IG's will establish working groups that will provide support to the approval mechanisms of the NSC for such matters. These groups will reflect the institutional membership of the parent body, together with such additional members as may be required to deal with the specific proposal with the full weight of available expertise.

The operational responsibility or authority of a Secretary or other Agency Head over personnel from the Department or Agency concerned serving on IGs -- including the authority to give necessary guidance to the representatives in the performance of IG duties -- is not limited by this Directive.